

The University of Texas – Pan American
 Staff Senate – Your Advocate
www.utpa.edu/orgs/staffsenate/
 February 20, 2009, 9:30 a.m.
 HSHW 2.230 (Executive Boardroom)
MINUTES

I. **Call to Order** Chair called the meeting to order at 9:40 a.m. (A quorum (12) is present.)

II. **Roll Call**

Name	P	A	Name	P	A	Name	P	A	Name	P	A
Angulo, Joe		X	Garcia, Teresa R.	X		Miranda, Jaime		X	Smith, Bryan	X	
Betancourt, Gilda	X		Gernentz, LuAnn	X		Molina, Efrain	X		Tobin, Sally	X	
Cano, Mary Lou	X		Gorena, Arlene	X		Puentes, Alisha	X		Vasquez, Hector	X	
Delgado, Ismael	X		Hannah, Carolyn	X		Ramos, Arturo		X	Ybarra, Mary	X	
Espinoza-Rodriguez, Patty	X		Jaramillo, Maria Teresa	X		Rios, Mary Lou	X				
Galan, Yvonne	X		Martinez, Yolanda	X		Sandoval, Michael		X			

III. **Guests:** Mike Mingus –Human Resources as Benefits Manager PSBL 112.

IV. **Reading and Approval of minutes:** January 21, 2009 minutes – Arturo Ramos, Motioned to Approve as amended 2nd by Yvonne Galan. Passed (all senators approved).

V. **Officer Report/Committee:**

- Chair Teresa Garcia introduced new Senator –Araceli (Sally) Tobin, from the office of Internal Audits –which falls under the President’s Office. Sally will be filling in for Celia as Senator representing the Secretarial/Clerical job classification.
- Up-coming changes – Banner/Oracle upgrade then possibly to People Soft this software is used through UT System instead of Banner. Maintenance and Leasing issues.
- Email system is schedule for upgrade from the 2003 version to a new version in this fiscal year.

VI. **UTPA & UT System Committee Reports:**

- SWIAC: Meeting for insurance and retirement segments will take place on January 22, 2009, in El Paso, Texas. Michael Mingus –Benefits Manager of HR informed the Staff Senate. Letter will be going out to all staff in May to prepare for July enrollment. He will be invited back to report on all the final changes for 2009 – 2010 fiscal health coverage.
- UT EAC – UT System Employee Advisory Committee: Next meeting is March 2009 in Austin, Texas. Arturo Ramos & Efrain Molina will be attending.

VII. **Staff Senate Committee Reports:**

- Elections & Nominations: Nomination letters were sent out March 2, Monday.
- Special Events: Committee met and chose Goal 5. Committee also met concerning the Staff Senate Awards nomination process. All Staff Senate Award Nominations need to be sent to Mary Lou Cano, ITTB 1.210 by 5 p.m. on February 18, 2009.
- Special Issues: Patty Rodriguez – reported that they will be meeting to review the Fall 2008 Applicants for the last time Staff Senate Scholarship Assistant program. The committee will work on the Staff Senate Code of Conduct, duties and responsibilities, and handouts for incoming senators.

***Motion made by Efrain to table items below until the next Staff Senate meeting and to adjourn, Second by Gilda.**

VIII. **Old Business: Goals presented to group for discussion**

- Communications: Efrain-Goal 3
- Elections & Nominations: Goal 4
- Special Events: Goal 5
- Special Issues: Patty Espinoza-Goal 1
- Executive Committee will work on Goal’s 2 & 6.

50 **IX. New Business:** Election of a new vice chair.

51

52 **X. Announcements:**

53

54 **XI. Adjourn:** *Time adjourned 11:30 a.m. Next meeting will be March 27, at 9:30 a.m. location: HSHW 2.230.

55