

The University of Texas – Pan American
Staff Senate - Your Advocate

www.utpa.edu/orgs/staffsenate/

March 26, 2008, 2:30 p.m.

ADM- Law Library 3rd Floor Room 303

MINUTES

I. Call to Order - Chair will call meeting to Order if quorum (12) is met. Quorum is met with 13 senators in attendance. Meeting is called to order at 2:35 p.m.

II. Roll Call – (from the table below)

Name	P	A	Name	P	A	Name	P	A	Name	P	A
Betancourt, Gilda	X		Gonzalez, Norfilia		X	Puentes, Alisha	X		Sandoval, Michael	X	
Cano, Veronica		X	Luna, Norma	X		Ramirez, Ricky		X	Taylor, Nick		X
Del Angel, Sonia	X		Miranda, Jaime	X		Ramos, Arturo	X		Vasquez, Hector	X	
Garcia, Teresa		X	Molina, Efrain		X	Rios, Mary Lou	X				
Gernentz, LuAnn	X		Ocanas, Diana	X		Salazar, Gloria		X			
Gilpatrick, Gloria	X		Ovalle, Belinda		X	Salinas, Elizabeth	X				

III. Guests - No guests

IV. Reading and Approval of minutes – Gloria Gilpatrick motioned to approve the minutes from 2/14/08 meeting. Seconded by Jaime Miranda. Minutes were passed.

V. Officer Report/Committee

- A) Chair: 1- Environmental Awareness Council- SGA President Chair Tony Villarreal and other student club member made strides to make the campus community aware of the environment and going GREEN. Stewardship Council to be covered by Sonia. CFPC – architects brought members up to date on new construction planned for West Campus.
- B) Sonia Del Angel; 3rd Annual Stewardship Retreat was held Friday, Feb. 15th. Committee met went over recommendations and drafted ideas to be considered by President Cardenas.

VI. Staff Senate Committee Reports

- A) Communications: IT Advisory Council – EAC --- President’s Council – Terrie Garcia was Art’s substitute for the meeting. Notes were handed out and will be posted on web-site (see page 3 of minutes).
- B) Special Events: Gloria Gilpatrick –The following are the staff were selected for the Staff Senate Awards Committee to be presented on Wednesday, April 30th, at 9 a.m. to 11 a.m. 20th – Annual Staff Employees Awards Ceremony – Ms. Norma Olague – Division of Business Affairs, Ms. Jessica Sanchez – Division of Academic Affairs, Israel Galindo – Division of Community Engagement, Patti Koo – Division of Enrollment & Student Services – Mr. Kendall Tinker and Fernando Salinas – Team Award. The Committee has purchased Oscars.
- C) Elections & Nominations – Nominations Gilda recommended that a watermark emblem be used for mail outs instead of the embossing stamp. Sonia mentioned watermark function is available on campus computers systems.

VII. UTPA & UT System Committee Reports -

- A) EAC March 5, 6, & 7th of 2008 – reported under Communications

VIII. Old Business: Pay Proposal – On Friday, March 21st, meeting with President – Blandina Cardenas and Arturo Ramos – Chair of the Staff Senate, Dora Saavedra – Representing Faculty Senate, Joe Angulo – Representing Employees for Progress-staff organization/Texas State Employees Union. It was a positive meeting and members of the President’s Council will look into splitting 1% the 3%

funds from the Merit pool to go towards the employees from the lowest pay scale in getting some type of raise.

VIII. New Business - none

IX. Announcements & Adjournment –

- A) Announcements – Open to All Senators and Guests
- B) Next Meeting – ADM Board Room 316 at 2:30 p.m. April 16, 2008, Wednesday – A vote will be taken via email for whatever day the majority of members will be able to attend.
- C) Gilda Betancourt - Motioned to adjourn and Gloria Gilpatrick seconded. Meeting ended at 3:05 p.m.

Information Technology Planning Council
10-11 a.m.
Monday, January 28, 2008

Terrie attended at 10:15 a.m. at Art's request. Arrived in time to hear about

Security Update: Mauro Scardigno

- ✧ Infection of student computers with spy wear
- ✧ Virtual domain for student traffic
- ✧ 8.9.1 Post-HOP policy update available
- ✧ Trend toward thumb drive encryption to secure university data

Labs and Helpdesk Update: Janie Palacios

- ✧ Working toward changing passwords of 11,000 student accounts
- ✧ Key Server purchase: will allow for licensed software to be distributed throughout campus efficiently.
- ✧ Starr County campus programming meetings have begun
- ✧ Hours for helpdesk have been extended: M-R until 9 p.m. and Friday until 7 p.m.

Kindle: Amazon's New Wireless Reading Device: Anne Toal

- ✧ Device for reading E books—quite portable
- ✧ Books can be downloaded from Internet as well as bought from Amazon.
- ✧ Two devices have been purchased for experimentation by students and faculty.

Data Security Issues in Purchasing: Steve Copold

- ✧ UT System's Office of General Counsel has highlighted concerns about data security with vendors that receive personal information about students, staff, or faculty.
- ✧ Attached article encourages institutions to assure vendors are safeguarding data before we contract with them.

Attached report taken from the Office of General Counsel E-Newsletter, Fall 2007 edition retrieved from <http://www.utsystem.edu/ogc/Newsletter/ForeseeableFutureFall2007.htm#Article2>

Call Center Cooperative Project: Steve Copold

- ✧ Project was a collaboration with Enrollment and Student Services
- ✧ 19,000 phone calls were handled by call center; 60% of them in-house. Only 162 calls were dropped.
- ✧ There was a special thanks to individuals within Information Technology who provided passwords and training for employees and those who set up the call center and made it operational.