

The University of Texas-Pan American  
 Staff Senate - Your Advocate

[www.panam.edu/orgs/staffsenate/](http://www.panam.edu/orgs/staffsenate/)

AB Boardroom 316

Minutes for January 24, 2007

**I. Call to Order**

A quorum being present the meeting was called to order at 2:30 pm by Chair, Katrina Luna.

**II. Roll Call**

The following table reflects attendance.

Name	P	A	Name	P	A	Name	P	A	Name	P	A
Benham, Chelse	X		Gilpatrick, Gloria		X	Ocanas, Diana	X		Salazar, Gloria	X	
Betancourt, Gilda	X		Gonzalez, Norfilia	X		Ovalle, Belinda	X		Salinas, Elizabeth	X	
Cano, Veronica	X		Gonzalez, Victor	X		Ramirez, Ricky	X		Taylor, Nick		X
Cerda, Gabriel	X		Loya, James	X		Ramos, Arturo	X				
Del Angel, Sonia	X		Luna, Katrina	X		Rodriguez, Maria	X				
Espinoza, Alicia	X		Molina, Efrain	X		Saenz, Raul Jr.	X				

**III. Guests**

**IV. Reading and Approval of minutes:**

Sonia motioned for the minutes of the September 27, 2006 to be approved, Art Ramos 2<sup>nd</sup>.on.

**V. Officer/Committee Reports**

**A. Chair**

- Katrina Luna asks new Senator Victor Gonzalez to introduce himself.
- Katrina Luna reminded senators of meeting attendance
- Katrina stated for senators to try to attend the staff senate events that are put on by our own senators.
- Katrina also reminded subcommittees of guidelines that need to be created and turned in for upcoming senators.

**B. Vice Chair**

- Chelse Benham had no report.

**C. Secretary**

- Liza Salinas had no report

**D. Parliamentarian**

- Vacancy

**E. Communications**

- Efrain Molina reported that the committee met on October 26 to discuss the advocate & layout.
- Efrain stated the advocate was posted to BroncNotes
- Next meeting will be held at the end of the month to discuss the Spring Advocate

**F. Elections & Nominations**

- Committee will meet March 5<sup>th</sup> for labeling of nomination forms

#### **G. Special Issues**

- Veronica Cano reported that the H.O.P. no longer refers to the Staff Scholarship because it does not belong in the H.O.P.
- Veronica suggested that a new committee be created to or other senators be pulled in to help with the scholarship process. Katrina suggested for Special Issues Committee start a proposal to create a new committee and to submit to Executive Council, if approved then it will be presented to Senate for approval.
- Veronica also stated that the Scholarship form needs to be reviewed.
- Committee reported that they would like to have a senator representative on committee.
- Katrina Luna stated she would email Maria Benavides for information on how staff can sit on committee.

#### **H. Special Events**

- Committee stated that the Staff Awards Nominations was posted on BroncNotes and Staff Senate Website.

### **VI. UTPA Committees**

- A. Parking and Traffic Committee – Committee met on 11/30/07. Loya stated the reduced motorcycle permits are \$5.00. There will be traffic training for ticket removal – 1 ticket per academic semester. Retirees will be charged a one time fee of \$65.00 for a reserved parking sticker decal. 2 rows were added to LOB which will be reserved from 7 a.m. – 4 p.m. and unreserved after 4 p.m. for students and faculty. Next meeting scheduled for 2/8/07
- B. Marketing Advisory Committee – No Report
- C. Institutional Planning & Assessment Committee (IPAC) – No Report, next scheduled meeting will be on 2/26/07
- D. Employee’s Advisory Council (EAC) – Efrain Molina reported that he attended the EAC meeting on October 23 in Austin and he met representatives from all the institutions. Efrain also stated that he is serving on the Strategic Planning Committee and that Terrie Garcia is serving on the Grievance committee. Next meeting scheduled for March
- E. System Wide Insurance Advisory Council (SWIAC) – Art Ramos reported that meeting was cancelled.
- F. Wellness and Rec Committee – Chelse stated that the next committee meeting will be held on Feb. 7 and will update at next Senate meeting.
- G. Cost of Education Committee - no report
- H. United to Serve Committee – Committee stated that Casa Esperanza was their next project. Committee would like for Senate to email project ideas and to please try to keep it in the Edinburg area. Some suggestions were the lake and river clean-up and the old reservoir on Chapin and Sugar road.

### **VII. Old Business:**

- Katrina encouraged all senators to attend meetings

### **VIII. New Business:** There was no new business

**IX. Announcements:** Katrina Luna announced unofficially that she will resign as Chair from Staff Senate. Chelse Benham will be moving up from vice Chair to Chair.

**X. Adjourn** – Maria Rodriguez moved to adjourn. The motion was seconded and approved. The next meeting is scheduled for Wednesday, October 25, 2006 at 2:30 p.m.

