

The University of Texas – Pan American  
Staff Senate - Your Advocate

[www.panam.edu/orgs/staffsenate/](http://www.panam.edu/orgs/staffsenate/)

July 18, 2006

AB Boardroom 316

AGENDA

Name	P	A	Name	P	A	Name	P	A	Name	P	A
Benham, Chelse	X		Espinoza, Alicia		X	Molina, Efrain	X		Salazar, Gloria	X	
Betancourt, Gilda	X		Gilpatrick, Gloria		X	Ocanas, Diana		X	Salinas, Elizabeth	X	
Blankenship, Lise	X		Gonzalez, Norfilia	X		Ramirez, Ricky	X		Taylor, Nick		X
Cano, Veronica	X		Loya, James		X	Ramos, Arturo	X				
Cerda, Gabriel		X	Luna, Katrina	X		Rodriguez, Maria	X				
Del Angel, Sonia	X		Martin, Amy		X	Saenz, Raul Jr.	X				

**I. Call to Order - The Chair will call the meeting to Order upon the time set if a quorum is present.**

**II. Roll Call -** from the table above

**III. Guests-**Luanne Gerntz, Library, Joe Angulo, Engineering Dept., Roy Trevino, IT, Juan Mata-Comptroller, Bob Lim-IT, Michael Outhabong, Norma Luna-External Affairs

**IV. Reading and Approval of minutes**

**V. Officer/Committee Reports**

- A) Chair: see pg. 2
- B) Vice Chair: no report, all committees turned in end of year reports
- C) Secretary: no report
- D) Parliamentarian: no report
- E) Communications: trying to implement updating website
- F) Elections & Nominations:
- G) Special Issues: no meeting since December '05
- H) Special Events:

**VI. UTPA Committees**

- A) Parking Committee Representative: Parking permit only allowed on system until 8/06/06 via employee web, after 8/06/06 no payment option allowed
- B) Institutional Reps to IAC, Marketing, EAC or SWIAC(\*) see below (pg.2)

**VII. Old Business:** final revisions scholarships, Educational Benefit-pending item, email accessibility

**VIII. New Business:** Juan Mata & support staff presentation on Oracle before meeting, roll out date for time entry 1/01/2007, all HR and Financials going up. Bob Lim discussed web-cast training, start date, 7/26/ 06 through 7/31/06.

**NEW:** form to discuss topics before next staff senate meeting will have to be submitted by date specified by the Executive Council and only those items will be presented and discussed at the regular monthly meetings, forms will be emailed to all staff senators as discussed by the Executive Council.

**Election of Officers:** Chair (Katrina Luna) Vice Chair (Chelse Benham) Parliamentarian (Lise Blankenship) Secretary (Liza Salinas) Congratulations to all winners

**IX. Announcements:** July President's Council meeting canceled, Fall Convocation 8/23/06 Wednesday Staff Senate has reserved seating, officers to be recognized

## **X. Adjourn –**

**Note: Executive Council will meet 1<sup>st</sup> Tuesday of every Month.  
Next Staff Senate Meeting: 8/24/2006 AB316 Boardroom 2:30 PM to 3:30 PM**

- \* IAC: Institutional Assessment Committee
- \*EAC: Employee Advisory Council for UT System
- \*SWIAC: System Wide Insurance Advisory Council

### **(Section V Officer/Committee Reports A)**

**Katrina (Chair)** Organization of the Staff Senate files are centralized at the Faculty Senate Office space. Conference room can be used for meetings located at the library 2<sup>nd</sup> floor, contact Liz, ext 7000 or she can be reached at [faculty senate@panam.edu](mailto:faculty senate@panam.edu) if the room needs to be unlocked. Keys will be issued to the Chair and Vice Chair for the Faculty Senate office once elected. Purpose of all files to standardize all forms, to make sure current year is effective and will have order from one year to the next for incoming senators

### **(Section VI UTPA Committees B)**

**Employee Advisory Council:** need to elect representative and one alternate as per Dr. Cárdenas; this is under the UT System, trip to Austin, TX 3 times a year for 2 nights to attend the meetings. Topics discussed and presented are benefits, policy & communication. Travel is paid out of the Staff Senate account  
Efrian Molina (representative) Gloria Salazar (alternate)

### **(Section VI UTPA Committees B)**

(IAC)-Sonia, no action taken since end of semester, plans of retreat, put together surveys of priorities  
ODP adjourn for summer, tentative date: Lydia Flores won't start before November '06

### **(Section VI UTPA Committees B)**

(SWIAC): Arturo Ramos had remote meeting to promote UT Flex for employees to go into program, benefit-no taxes. Have to build funds then use it.