

The University of Texas – Pan American  
 Staff Senate - Your Advocate  
[www.panam.edu/orgs/staffsenate/](http://www.panam.edu/orgs/staffsenate/)  
 Minutes for November 29, 2004

Name	P	A	Name	P	A	Name	P	A	Name	P	A
Almanza, Rachel	X		De la Garza, Adriana	X		Miranda, Jaime	X		Reyes, Velinda	X	
Berkley, Paula		X	Flores, Lydia	X		Morin, Eddie	X		Rios, Janie	X	
Briggs, J. D.	X		Garcia, Terrie	X		Munoz, Cris		X	Rios, Mary Lou	X	
Cantu, Robert	X		Luna, Katrina	X		Nguyen-Finn, Kim	X		Rodriguez, Maria	X	
Cerda, Delia	X		Luna, Norma L.	X		Ramos, Arturo	X		Vasquez, Hector		X

**I. Call to Order** – 12:45 P.M./November 29, 2004/Admin. Bldg. Boardroom

**II. Roll Call** -- (as shown in table above).

**III. Guests** – Sylvia Ybarra, Chelse Benham, Rosie Reyna, Frances Rivera, Oscar Villarreal, Richard Trevino, JC Gonzalez, Alicia Espinoza, Carol Rausch, Sofia Pina, Ida Sifuentes and Shirley Balmano.

**IV. Reading and Approval of Minutes.** 10/20/04 Minutes presented for approval  
 Motion to approve by, 2<sup>nd</sup> by Jaime – motion passed.

**V. Officer/Committee Reports** –

Chair – Report under new business

Vice-Chair – Started preparation for UT system Employee Advisory Council March meeting.  
 Secretary/Treasurer – Same as Vice Chair plus preparation for December Town Hall meeting.

Parliamentarian – Gave out parliamentary procedures handout.

Committees and Reps –

Communications: Advocate ready and worked on Town Hall meeting. Elections &

Nominations: No meeting at this time. Special Issues – Will meet on increasing staff

scholarships. Special Events - held joint meeting with Communications subcommittee to discuss town hall meeting and invitations/agenda are at the Print Shop. Parking & Traffic:

No meeting but Eddie reported that parking fee increase was not approved at this time

because of proposed increase in designated tuition. UT system Employee Advisory Council

(EAC) members Art and Velinda reported that they have started initial discussion with

hotels and catering managers for March EAC meeting. UT System Wide Insurance Advisory

Committee (SWIAC) rep (Art) reported that the next SWAIC meeting will be in January.

Institutional Assessment and Strategic Planning committees did not meet.

**VI. Old Business:** Special Issues will revisit scholarship proposals.

**VII. New Business:** President Cardenas spoke on the need for an increase in designated tuition.

Chair spoke and gave out assignments to senators. Topics were:

1. Investiture - Friday's march
2. ITPC - Banner to be purchased for SIS
3. CFPC - Contract for daycare approved - foundation to be poured.
4. PC - Memo errors may result in charge to dept. for checks
5. PC - Incidental (personal) use patterns will be addressed
6. PC - Review proposed HOP change (email or call Terrie)

**VIII. Announcements:**

Next Meeting: in University Ballroom 12/15/04 at 11:30p.m.

**IX. Adjourn:** Norma called for adjournment and Adriana 2<sup>nd</sup> meeting adjourned at 2:15p.m.