

UTPA Staff Senate

October 8, 2009 Minutes

Name	P	A	Name	P	A	Name	P	A
Angulo, Joe	X		Gernentz, LuAnn	X		Salazar, Gloria	X	
Barrera, Mary	X		Gorena, Arlene		X	Sandoval, Michael		X
Bell, Aaron		X	Hannah, Carolyn	X		Smith, Bryan	X	
Cano, Mary Lou	X		Jaramillo, Maria Teresa	X		Thompson, Larry	X	
Cavazos, Celeste	X		Martinez, Yolanda	X		Tobin, Sally		X
Delgado, Ismael	X		Ramos, Arturo	X		Ybarra, Mary	X	
Espinoza, Patty		X	Rivera, Ernestina (Tina)	X				
Galan, Yvonne	X		Rodriguez, Maria G.		X			

UTPA

October 8, 2009
 Authored by: canom

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Ralph Schilling Room 2.120 – 2nd Floor Library 2:00 p.m.

AGENDA

- I. Call to Order – 2:02 p.m.
 - Roll Call
 - Quorum – 16 senators
- II. Special Guest – Ester Dominguez, Project Manager Associate, Project Management Office
 - Staff Senate was given a presentation by the Project Management Office (Division of Information Technology). They are promoting their services which are to define and maintain standards for technology driven project management. Examples of projects they have helped manage are:
 - E-Certification for Time and Effort Reporting
 - On-line Responsibilities Request Form
 - Web-Based Timecard and Absence Report

Visit their website at www.utpa.edu/IT/PMO for more information.
- III. Final Approval of Minutes – Approved
- IV. Committee Reports & Assignments
 - President Search Update
 - Staff Senate met with all four candidates.
 - Board of Regents will make the final announcement at a later date.
 - EAC Report
 - Art Ramos announced that the EAC Meeting will take place October 26-28, 2009 in Brownsville, Texas.
 - Communications/Special Events
 - Special thanks went out to LuAnn Gernentz for the outstanding work at HESTEC (Taco Sale). She will send out a report on how much money was made on the sale. The total sale was \$335.11.

- Senate unanimously approved to partner up with University Relations (Campus Report) to create the Advocate corner for staff senate. Larry Thompson made the motion and it was seconded by Celeste Cavazos. Mary Lou will have a meeting with Sandra Quintanilla and Gail Fagan to see if we can get a corner on the Campus Report called “The Advocate Corner” and we will also need to submit stories to them to feature once a month highlighting Staff Senate.
- Special Issues Committee
 - Bryan Smith announced that the committee will meet in a week and a half to go over the initial review of the constitution.
 - They are looking into adding Community Engagement as a division to the constitution. This will also add another senator representing this division.
 - A final set of revisions will be made in November and the committee should have the proposed revisions by December to present to the senate.

VI. Website Management

- Patty Espinoza has updated the website and it is up and running. She is still missing pictures from staff senators. Please check with Patty Espinoza or send a picture by email.
- Senate will be featuring a staff member every month on the website (it does not have to be a Staff Senate Member). Yvonne will come up with a list appointing a Senator for each month to nominate a staff member and send information and a picture to feature on the website. This way everyone will take ownership and it does not fall on one person. We need to come up with guidelines and a deadline if we want to keep this updated.

VII. New Business

- Yvette Padilla is asking to please send her two names for students to meet with to pitch the Angel Investor Campaign.
- Yolanda Martinez gave the senate an update on the pool access for faculty and staff. Travis Hughes, Wellness Center, has organized a swim club. He will be hiring his lifeguards to be at Health & Kinesiology. Faculty and staff will be able to use it at no charge for now. There are no dates as of now, but the pool may be available Monday-Friday.
- Parking Permit Fee issue was turned down at this time due to the great representation of the committee members Joe Angulo and Carolyn Hannah.

VIII. Announcements

- Next meeting November 12, 2009 – 2:00 pm.
- Motion to Adjourn at 2:58 p.m. was made by Art Ramos and seconded by Celeste Cavazos.