

The University of Texas – Pan American
 Staff Senate - Your Advocate
 November 19, 2008, 2:30 p.m.
 Library, Suite 101a
MINUTES

- I. **Call to Order - Meeting called to order at 2:31 p.m. since 13 members are present.**
 II. **Roll Call:** (from the table below)

Name	P	A	Name	P	A	Name	P	A	Name	P	A
Angulo, Joe	X		Gorena, Arlene	X		Molina, Efrain	X		Sandoval, Michael		X
Betancourt, Gilda	X		Hannah, Carolyn	X		Puentes, Alisha		X	Smith, Bryan	X	
Cano, Mary Lou	X		Jaramillo, Maria Teresa	X		Ramos, Arturo	X		Vasquez, Hector	X	
Galan, Yvonne	X					Rios, Mary Lou		X	Ybarra, Mary	X	
Garcia, Teresa R.	X		Martinez, Yolanda		X	Espinoza, Patricia Rodriguez	X				
Gernentz, LuAnn	X		Miranda, Jaime	X		Saenz, Celia	X				

- III. **Guests:** Linda Helgeson and Michael Mingus, Human Resources
 IV. **Reading and Approval of minutes:** Minutes from October 15, 2008 were reviewed. Celia Saenz motioned that the minutes be approved as submitted. Carolyn Hannah seconded the motion. Motion was voted on and carried.
 V. **Presentation** was made by Linda Helgeson, Associate Human Resources Director for Employee Benefits, Records; and Services Administration and Michael Mingus, Benefits Manager. Key points will be recorded on Employee Log of Staff Concerns located on Staff Senate Website. Presentation did take the rest of the meeting period, so the rest of the agenda was suspended until the December meeting.

VI. **Officer Report/Committee:**

A) Chair: Report on President's Council Presentation and Board of Regents Presentation

Agenda Suspended from this point on

B) Vice President

C) Parliamentarian:

D) Secretary/Treasurer:

VI. **UTPA & UT System Committee Reports:**

A) SWIAC:

B) EAC: Report from Art Ramos and Gloria Salazar

VII. **Staff Senate Committee Reports:**

A) Communications: Efrain Molina

B) Elections & Nominations: Gilda Betancourt

C) Special Events: Mary Lou Cano

D) Special Issues: Patty Rodriguez

VIII. **Old Business:**

A.) Discussion of parent case feedback from President's Office

IX. **New Business:**

A) Finalizing Mission/Vision/Values Statement for development of Staff Senate Goals.

B) December meeting: Should we have a holiday spirited one? It was decided that a holiday staff senate meeting would be held on December 8, 2008, from 11:30-1:00 in the Schilling room of the library. Efrain Molina motioned that meeting be moved up to December 8; motion was seconded by Carolyn Hannah. Motion carried.

X. **Announcements: NONE**

XI. **Adjourn:** At 4:00 p.m., motion to adjourn made by Mary Lou Cano and seconded by Celia Saenz. Next meeting will be December 8, at 11:30 a.m. location: Schilling Room of Library.