

The University of Texas – Pan American
 Staff Senate – Your Advocate
www.utpa.edu/orgs/staffsenate/
 October 15, 2008, 2:30 p.m.
 ITT 1.214 (Executive Boardroom)
MINUTES

I. **Call to Order** Chair called the meeting to order at 2:35 p.m. (A quorum is present.)

II. **Roll Call**

Name	P	A	Name	P	A	Name	P	A	Name	P	A
Angulo, Joe	X		Gorena, Arlene	X		Molina, Efrain	X		Sandoval, Michael	X	
Betancourt, Gilda		X	Hannah, Carolyn	X		Puentes, Alisha		X	Smith, Bryan	X	
Cano, Mary Lou	X		Jaramillo, Maria Teresa	X		Ramos, Arturo		X	Vasquez, Hector	X	
Galan, Yvonne	X					Rios, Mary Lou		X	Ybarra, Mary		X
Garcia, Teresa R.	X		Martinez, Yolanda	X		Rodriguez, Maria Patricia	X				
Gernentz, LuAnn	X		Miranda, Jaime	X		Saenz, Celia	X				

III. **Guests:** Mr. Gilbert Perez Jr., Human Resources Associate, presented information on the UTPA – SECC - State Employee Charitable Campaign 2008-2009. He asked that Staff Senate encourage staff to pull together and lend a helping hand! Together We Care. This year’s university Goal is \$25,000.00. Campaign Period is October 1 – October 17 to report into the State. Any donation receive between October 18th to October 31th, 2008 will not show on state report. Gilbert encouraged each of us to take an informational folder and inform our co-workers opportunity to assist our community and nation by either pay roll deduction, (check or cash- donations are still being accepted—employee should contact HR will picked up and a receipt will be issued for such donations.)

IV. **Reading and Approval:** From September 17th minutes - Motion to Approved as written was made by Mary Lou Cano- Motion was 2nd by Celia Saenz and approved. Passed with no objections.

V. **Officer Report/Committee:**

- Chair:Terrie reminded group that the presentation to the President’s Council will be November 20.She will meet with Committee Chairs for input. There is one additional entry on Employee Concerns Log; Chair Teresa Garcia will submit a letter to Human Resources for Presentation to be made at their convenience at one of the monthly Staff Senate meetings.
- Vice Chair: Celia Saenz reported that campus committee of Parking & Traffic no meeting scheduled.
- Parliamentarian: Gilda Betancourt reported that the working on election for the vacant Senator position for the remainder of term through June 2009.
- Secretary/Treasurer: No report.

VI. **UTPA & UT System Committee Reports:**

- SWIAC: No report
- EAC: Arturo Ramos & Gloria Salazar are in San Antonio, today attending this meeting of the UT EAC – Employment Advisory Committee. They will report at the December meeting.

VII. **Staff Senate Committee Reports:**

- Communications: Efrain reported pictures are being taken today by Michael Sandoval. Senators are encouraged to submit stories to the Staff Senate - Your Advocate.
- Special Events: Mary Lou Cano reported the HESTEC Fundraiser – September 27 was a success. A special thank you to those Senators that worked the booth. Due to the Senators that donated items that were sold, the evening’s total was \$440.06, minus the start up cash of \$72.00 loaned by a Senator for money box, then return to that Senator the following workday. There was also a \$50.00 HESTEC booth rental. And the remaining inventory was sold to an outside vendor for \$122.00. Previous deposits of \$53.90 and \$242.50 total in account \$736.46. Certificates of Appreciation were also generated. Approximately 11 Certificates of Appreciation & Gifts have been delivered to all outgoing Senators whose term expired June 2008. A rough inventory of Staff Senate giveaways has been made. Inventory has been moved to

the Faculty/Staff Senate Office 2.102 University Library. Budget for the Special Events Committee: Staff Cash Awards - \$50.00 x 6 = \$300.00, Trophies \$20.00 x 6 = \$120, Outgoing Senator Token of Appreciation \$20.00 x 10 = \$200.00, and \$80.00 incidentals. Tentative meeting date of 10/23/08 at 3:30 ITT Bld.

- Special Issues: Patty Rodriguez reported that her committee is working on the Staff Senate Code of Conduct.

VIII. Old Business:

- Discussion of the Staff Senate Mission, Vision and Value - Motion to allow Chair of Senate to present Staff Senate Mission Statement Draft to the President's Council, made by LuAnn and 2nd by Bryan Smith and approved. Passed with no objections.

IX. New Business:

- a. Recommendation for these 3 Committees duration of commitment is 3 yrs – through August 2011- they will report back to the Staff Senate after each meeting;
Child Development Committee – (Chair – Elda Perez) - Celia Saenz,
Recreation Advisory Committee – (Chair - Eddie Quintanilla) - Yolanda Martinez, and
Food Advisory Committee – (Chair – “Letty” Leticia Benavidez) - Mary Lou Cano.
All three were voted to be recommended to these committees.
- b. Chair will report concerns with cost of living raise to President's office.

X. Announcements:

- Chair will present at the November 12th at 4:30 p.m. Board of Regents meeting in El Paso, Texas, as a past EAC officer.

XI. Adjourn: Time adjourned 3:35 pm. Next meeting will be November 19, at 2:30 p.m. location: ITT 1.214.