

Oracle Projects Weekly Status Report - Week January 14 to 18

	Project Name	On Target?	Tasks Completed this week	Tasks for next week	Critical Issues/Action Items (AI)/Assigned Resources
1	W2 Recon Statement	Yes	<ul style="list-style-type: none"> • Requirements clarification • Requirements verbal signoff • Design review & clarification 80% of report development complete 	<ul style="list-style-type: none"> • Physical signoff of requirements • Physical signoff of design • Complete report development • Complete manual upload • Begin user testing 	<ul style="list-style-type: none"> • None currently
2	Incorrect YTD	Yes	<ul style="list-style-type: none"> • Documentation of research & investigation findings • 100+ employees maybe impacted, issue appears to be related corrupt rows populated in the External Archiver tables • Logged a TAR with Oracle Support - 6669678.993 • OWC to review the issue with Oracle Support • Upload of requested report output to TAR 	<ul style="list-style-type: none"> • Physical signoff of requirements • Physical signoff of design • Continue support of Oracle Support investigation requests 	<ul style="list-style-type: none"> • Resolution dependent on Oracle Support
3	PO Requisition WF	Yes	<ul style="list-style-type: none"> • Requirements clarification • Requirements verbal signoff • Completed design document • Began development 	<ul style="list-style-type: none"> • Physical signoff of requirements • Physical signoff of design • Complete WF development changes • Begin user testing 	<ul style="list-style-type: none"> • None currently
4	Blanket Work Orders	Yes	<ul style="list-style-type: none"> • Project kickoff meeting & review of 	<ul style="list-style-type: none"> • Physical signoff of project plan 	<ul style="list-style-type: none"> • None currently

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			<ul style="list-style-type: none"> project plan Requirements gathering meeting & clarification meeting Began documentation of requirements Began development 	<ul style="list-style-type: none"> Complete requirements documentation Requirements signoff Complete design draft Design draft signoff 	
5	LD Encumbrances	No	<ul style="list-style-type: none"> Requirements clarification Meeting to discuss issues related to existing LD processes which impact the ability to gather project requirements 	<ul style="list-style-type: none"> Continue investigation on LD process issues 	<ul style="list-style-type: none"> The current salaries and wages process is not processing completely in the test instance and consequently the team is unable to move forward with the business requirements gathering session placing the project on hold. <ul style="list-style-type: none"> AI – Feedback from the business office on the items listed below must be provided before we can move forward with the project. <ul style="list-style-type: none"> Tasks are assigned to Alicia Moreno. <ul style="list-style-type: none"> Complete the encumbrances process Make sure there are no issues w/ the salaries and wages process Determine the encumbrance process for salaries and wages and do the same for employer taxes and insurance costs Identify the scenarios for adjustments Identify scenarios with issues Complete specifications for the report
6	Training Post	Yes	<ul style="list-style-type: none"> Completed testing for conversion of SSN to EID Migrated conversion program to Training Post production instance Start development of interface from Oracle HR to Training Post 	<ul style="list-style-type: none"> Complete development for interface 	<ul style="list-style-type: none"> None currently
7	Workflow Timeout Period	Yes	<ul style="list-style-type: none"> Investigated options to streamline timeout period changes Finalized list of workflows to change 	<ul style="list-style-type: none"> Propose solution Start development and setup 	<ul style="list-style-type: none"> None currently

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8	Email Notification	Yes	<ul style="list-style-type: none"> Investigated and test out of the box functionalities 	<ul style="list-style-type: none"> Continue investigating and testing out of the box functionalities Update requirements document (BR30) to reflect findings 	<ul style="list-style-type: none"> None currently
9	New Hire Plus Enhancements	Yes	<ul style="list-style-type: none"> Address open issues reported by pilot group participants Identify representatives for each division 	<ul style="list-style-type: none"> Meet with implementation team and representatives from the divisions to review list of enhancements for Position Requisition 	<ul style="list-style-type: none"> Project may be postpone until further notice – awaiting confirmation from Executive Team
10	PSB Workflow Changes	N/A	<ul style="list-style-type: none"> Target to start January 24, 2008 		
11	LD Federal Workstudy Funding Split	N/A	<ul style="list-style-type: none"> Target to start January 24, 2008 		
12	Tax/Retirement Deduction Issues	N/A	<ul style="list-style-type: none"> Target to start February 4, 2008 		
13	Financial Responsibility Request Form	N/A	<ul style="list-style-type: none"> Target to start February 4, 2008 		
14	SPO Default Reserve Fund	N/A	<ul style="list-style-type: none"> Target to start February 4, 2008 		
15	PO Date Change	N/A	<ul style="list-style-type: none"> Target to start February 4, 2008 		
16	Benefits Security	N/A	<ul style="list-style-type: none"> Target to start February 13, 2008 		

Q1/Q2 Completed Projects

1. End-of-Year Balance Resets