PARKING AND TRAFFIC REGULATIONS

A. Purpose

The purpose of this policy is to provide for the establishment of parking and traffic regulations at The University of Texas-Pan American pursuant to the authority granted by The University of Texas System Board of Regents' *Rules and Regulations* Rule 80109, Parking and Traffic Regulations.

B. Persons Affected

This policy applies to any person who walks, bicycles, or drives and/or parks on the campus of The University of Texas-Pan American.

C. Policy

The policy of the University is to establish parking and traffic regulations to regulate and control parking and traffic and the use of parking facilities, to provide for the issuance of parking permits, and to provide for jurisdiction over offenses pursuant to the authority granted by *Texas Education Code* §§ 51.201 et seq., 54.005, 54.505, 65.31, and The University of Texas System Board of Regents' *Rules and Regulations*, Rule 80109. Pursuant to this policy The University of Texas-Pan American Parking and Traffic Advisory Committee is appointed to review the Parking and Traffic Regulations and to develop recommendations for revisions in the regulations as are necessary to an efficient parking and traffic system as it relates to differential parking zones, parking fees, penalties for violations of regulations, arrangements for bicycles, motorcycles and pedestrian traffic. Substantive changes to the Parking and Traffic Regulations require review and approval by the Office of General Counsel.

D. Definitions

Not applicable.

E. Responsibilities

1. The Parking and Traffic Advisory Committee

This committee will be appointed by and reports to the Vice President for Business Affairs. The Parking and Traffic committee consists of two faculty, two staff, and two students (one graduate and one undergraduate), the Parking Services Manager (*ex-officio with vote)* representative from Facilities Management-Facilities Planning and Construction (*ex-officio with vote*), Facilities Management-Programs and Services *(ex-officio with vote),* a representative from Shuttle Services (*ex-officio with vote*) and the Chief of Police (*ex-officio* without vote). Faculty and staff shall serve two-year terms. Students serve a one-year term.

2. Parking Services Office
   This office is responsible for all administrative functions relating to the issuance of parking permits, the acceptance of appeals from such violations, and processing of refund requests upon withdrawal from the University. Questions relating to these functions should be directed to the Parking and Traffic Office, Academic Support Facility, Room 1.201.

3. University Police

   The University Police have the responsibility and the legal authority for the enforcement of the *Parking and Traffic Regulations*. The *Parking and Traffic Regulations* are located on the Police Department Parking Services website.

F. Procedures

Not applicable.

G. Review

The Divisional Head for this policy is the Vice President for Business Affairs and this policy shall be reviewed every five years or sooner if necessary by the following Stakeholders:

1. Chief of Police – Senior Reviewer
2. Parking Services Manager
3. Institutional Parking and Traffic Advisory Committee Chair