

Teacher Education Program

Admission Requirements

Application checklist:

(Applicants must submit a completed application with all required documents attached)

- Application
 - Degree Plan
(Official Degree Plan required for all students following a Middle School, High School, or All-Level Program)
 - Official UTPA Transcript *
 - Official STC Transcript *
 - Educator Preparation Assessment Process
(To be announced)
 - Fee Receipt
- * Transcripts must be current and printed the semester that the student is applying.

THEA/TASP or Accuplacer:

	<u>THEA/TASP</u>	<u>Accuplacer</u>
Reading:	240	82
Math:	230	82
Writing:	240	80 w/5 OR any score w/6

Application Requirements:

- Minimum THEA/TASP or Accuplacer scores *(see above)*
- Must be core complete *(If an Associate's degree is used to reflect core completion, the degree must be posted to your UTPA transcript.)*
- **2.50 Core GPA on degree plan**
- **2.50 Overall GPA on degree plan**
- **Must complete 60 /54 hours on degree plan**
If the student's degree plan has a 48 hour core curriculum, 60 hours must be completed.
If the student's degree plan has a 43 hour core curriculum, 54 hours must be completed.
- **ENG 1301 or 1387 (C or better)**
STC: ENGL 1301
- **ENG 1302 or 1388 (C or better)**
STC: ENGL 1302
- **MATH 1340 (C or better)**
STC: MATH 1414
- **EMAT 2306 (C or better) if on degree plan**
STC: MATH 1350
- **EMAT 2307 (C or better) if on degree plan**
STC: MATH 1351
- Activated UTPA e-mail address
- Educator Preparation Assessment Process *
- Submit Criminal Background check *

** Procedures to be Announced*

Deadline for
SPRING 2010 ADMISSION:

Friday,
December 4, 2009

By 5:00 p.m.

IMPORTANT NOTE:

Late applications WILL NOT be accepted.

The University of Texas Pan American
Office of Teacher Certification & Admission Services

EDCC 1.302

http://www.utpa.edu/colleges/coe/student_services

Main: 381-3420

Fax: 381-2636

Director:

Sandra Peña

Admission Coordinator:

Norma Rodriguez

381-3484

nirodriguez@utpa.edu

Q. What should I do if my exam scores are pending at the time of application?

A. Applicants should already have the required minimum scores at the time of application. However, any applicants wishing to apply but needing to retake in one or more areas must submit an application by the deadline while pending receipt of scores. Call the Testing Center promptly and allow adequate time for score reporting. It is the responsibility of the student to ensure that all scores are **posted** in the UTPA Student Information System (Banner). Only the Office of the Registrar can post THEA or Accuplacer scores. The student must inform our office that scores have posted. If you have passing scores that were obtained while at STC, request that STC type those scores on STC letterhead and seal them so that you can submit it to the Office of the Registrar to have the score/s posted.

Q. How can I have transfer grades or an Associates degree posted to my UTPA transcript?

A. First request to have an official transcript from the college or institution sent to the UTPA Admissions Office. Call 381-2999 to request that the information be posted to the UTPA transcript by an evaluator.

Q. When will I know whether I have been admitted?

A. The application review process begins as soon as the application is received. However, the time required for our office to determine admission status depends upon the number of applications received, whether all requirements are in place, and other factors. An active e-mail address is required so that students can be informed of their application status prior to receiving notice in the mail. Applicants meeting all requirements at the time of application should expect to hear from our office within a few weeks after the deadline. Applicants pending scores or course grades for the semester will receive a denied letter until scores or grades are posted. The applicant must have all scores, grades, and any admission requirements posted in the UTPA Student Information System (Banner). If all other requirements are in place and required courses are completed successfully, the applicant can expect to be admitted and a revised letter of admission will be mailed to the student.

Q. Who is my advisor at UTPA if I am a first-time STC transfer student?

As a first-time STC transfer student, you will meet with one of our Professional Guidance Counselors (PGC). Prior to meeting with your assigned PGC, you must: apply to UTPA and submit all documents required by the UTPA Admissions Office including official STC transcripts and test scores. Once you have been accepted to the University you can set up an appointment with your PGC prior to attending transfer orientation. For an appointment, please call the Academic Advisement and Mentoring Center (AAMC) at (956) 316-7120.