

This background is required for **Admission** to Teacher Education and will ONLY be used for **Admission** purposes. An admission letter will not be printed or signed until FC Background returns a “cleared” background status.

Payment will be made directly to FC Backgrounds. Refer any questions regarding the Criminal Background Check to FC Background at 800-388-8827.

FCBackground will email you a “**Background Report Notification**” which you must submit along with your application to Teacher Education Programs.

Please allow 3-5 days for applicants who have only lived in Texas and 5-8 days for applicants who have lived outside of Texas.

**Here is a list of the most Frequently Asked Questions and their answers:**

- **Q. Do I have to do this Background Check?**  
A. Yes, it is an Admission requirement as stated on the application.
- **Q. What if I completed my background check in a previous semester?**  
A. As long as your background remains cleared, you do not need to submit a new request. Please be aware that the background is only valid for ONE year and you may be required to submit a new background check later throughout your program.
- **Q. Does a previous or school district background check count?**  
A. No, you must complete the nationwide background check provided by FC Background.
- **Q. When is the background check through FC Background due?**  
A. A request for a background check must be submitted to FC Background prior to turning in your application for Teacher Education Programs . You must go online to submit and pay for your background and receive a “Background Report Notification” to submit with your application.
- **Q. Which Program do I choose when submitting my background check information?**  
A. Choose “Undergraduate Teacher Education Program”.
- **Q. What will happen if I choose not to submit to a background check?**  
A. An application to Teacher Education programs will not be accepted without a copy of your “Background Report Notification” email.
- **Q. What is the cost of the background check?**  
A. There a charge of \$37.89 for students who have lived only in Texas.
- **Q. What information is required to submit?**

**A. Only the information requested by FC Background is required. Read all the information provided before continuing to the next step.**

- **Q. What if I do not have a Social Security Number?**

**A. You will need to call FC Backgrounds at 800-388-8827 and submit your information over the phone.**

**Please read all instructions carefully after follow the link below.**

**[www.utpa.edu/fcbbackground](http://www.utpa.edu/fcbbackground)**