

COE
College Council Minutes
For February 10th, 2009

Members Present: Dr. Rosalinda Hernandez, Jungil Oh, Alcione Ostorga, Jean Shen, Karen Watt, Yvonne Castillo, Maria Roberts

The president, Dr. Ostorga, called the meeting to order at 11:35 a.m.

1. **College Council Website Update:** Provided by Dr. Hernandez. Pictures taken of College Council to place on website.
2. **Approval of Minutes:** Dr. Roberts moved to accept the December minutes with corrections as noted. Dr. Castillo seconded the motion. Dr. Castillo moved that the January minutes be accepted and Dr. Watt seconded the motion. Minutes approved.
3. **Scheduling Task Force Update:** Dr. Watt explained that specific steps must be followed when assignments are given. After a course is assigned to a faculty member, any special requests for specific rooms should be submitted to chair of dept., to forward to dean, to forward to centralized scheduler. Dr. Shen questioned whether submission to the dept is most effective way to assign classrooms, because some depts. may be late. This issue will be brought up. Also suggested was that whoever was the centralized agent for assignments take into consideration the college's needs first before assigning the rooms to other colleges. Dr. Ochoa explained the process of classroom assignment and that extenuating circumstances dictate specific accommodations related to the proximity or availability of some rooms for particular professors. Dr. Hernandez asked about the # of students assigned to online instructors and suggested that less be assigned due to the workload imposed with such assignments.
4. **Regents' Awards:** Dr. Maria Roberts and Dr. Luz Murillo will represent the College of Education.
5. **Dean's Report:** The Utilization Review Committee has completed its task. Dr. Ochoa provided the committee with copies of the report and the recommendations of the task force. He asked that feedback from the faculty be provided within 2-3 weeks so he could make a final decision on the changes and so he could initiate the planning phase and the budgeting needed to support the changes. Dr. Ostorga suggested that the feedback to given online. The council members were to send their input to Dr. Watt.
Dr. Ochoa also informed the council that he would be attending a meeting on the Teacher Preparation program on Thursday, February 12 in the Red Room and asked that suggestions from faculty be sent to him. He also informed the council of an Educational Leadership Form to take place on February 26-27, where principalship issues would be discussed.
6. **Faculty Excellence Awards:** Dr. Peter Kranz spoke to the council regarding the results of the research award. He wanted the council to reconsider

another candidate whom he felt also deserved the award. The College Council explained the process in evaluation of candidates for the awards to Dr Krantz. It was resolved that we will not change our original selection of the award for the research grant. It was suggested that we make some revisions for the criteria of the research award to make it clearer before the submission of nominations during the next academic year.

7. **New Business:** Dr. Watt notified the council of the Juntos Conference to be put on by AVID in November 2009. She asked that the members forward the proposal to their respective department members. She added that the deadline for submitting a proposal was moved to March 1, 2009.
8. **Adjournment of Meeting:** Dr. Castillo moved that the meeting be adjourned and Dr. Ostorga seconded the motion. The meeting was adjourned at 1:10 p.m.