

## College Council Meeting Minutes

December 9, 2008

**Members Present:** Drs. Rosalinda Hernandez, Jungil Oh, Alcione Ostorga, Jean Shen, Karen Watt.

**Members Absent:** Drs. Yvonne Castillo, Maria Roberts.

The president, Dr. Ostorga, called the meeting to order at 11:45 AM.

1. **Approval of Minutes:** Dr. Hernandez moved to accept the November minutes; Dr. Watt seconded the motion.

2. **Dean's Report:** Dr. Hector Ochoa, Dean, College of Education

- Hooding ceremony for the department of education leadership. Approved to hold a pinning ceremony prior to graduation and then hood during commencement.
- Space utilization committee update
- ACP auditors
- Great feedback on COE gathering
- Discussed the matrix submitted to SBEC & TEA
- Reported of the needs of Valley teachers
- Scheduling task force discussion

3. **Scheduling Task Force Update:** Dr. Karen Watt

- Presented the Scheduling Task Force December 3 Minutes
- Discussion was held with the Dean present who commended the committee on their work
- Recommended the creation of a policy to develop guidelines for class size

4. **College Council Report Update:** Dr. Alcione Ostorga

- Reports are needed from Laura

5. **Meeting Dates and Location for Spring 2009:** Dr. Alcione Ostorga

- January 20, February 10, March 10, April 14, May 5 in the Borderland Room

6. **Web Page Update:** Dr. Rosalinda Hernandez

- Reported on what currently exists on the web
- Order for website was decided: agendas, minutes, policies-bylaws, reports, task forces

- Picture of the Council will be taken on January 20

The meeting was adjourned at 12:45 PM.

Respectfully submitted,

Rosalinda Hernandez, COE Member