

College Council Meeting  
Minutes  
November 11, 2008

Members Present: Drs. Jungil Oh, Karen Watt, Alcione Ostorga, Yvonne Castillo, Jean Shen, Rosalinda Hernandez

Members Absent: Dr. Maria Roberts

- I. Approval of October Minutes – KW made motion; YC seconded. Minutes were approved.
- II. Dean's report –last year's award recipients:

Staff – Andy Rios  
Mentor – Anita Pankake  
Teaching – Ralph Carlson  
Research – Bobby Guinn  
Service – Frank Guajardo

One person is assigned to each award for family members to be contacted for the awards ceremony. College council members will assist in giving awards.

Space committee needs college council input.

Teacher certification needs a college advisory committee to meet – whenever there is a change in standards, there needs to be a new review. Every course outline has to specify which standards it is aligned with. The program must include matrices with alignment for the non-core as well. We were chosen for an audit this year. TEA has to approve the program after standards changed.

- III. Jerry Lowe - space utilization committee: update  
Representatives from every department and unit in the college met twice and have done walk-throughs. Jerry will meet with every chair and unit head to get ideas and needs of each for their space. He will compile the information and come up with strategies/alternatives after first of the year. The committee is looking at space from an unbiased point of view. They welcome suggestions. How will the space accommodate each department's needs?  
Department liaisons have also been assigned to represent the departments; current committee members are representing college, not necessarily the individual departments. No one "owns" the space.
- IV. Graduation (hooding) ceremonies – Karen Watt  
Recommendation to dean: hooding ceremonies can be conducted ahead of time, but eliminate the hooding at graduation. Master's students should walk in hooded.

- V. H & K Office Space – Dr. Oh reported that the request is at provost’s office; no news on when the space will be provided. The space committee may have an effect on the outcome. The CC needs to bring it up after report from space committee.
- VI. College Council Report Update – Alcione Ostorga:
- VII. Scheduling Task Force update – Karen Watt: need to meet before holidays.
- VIII. Other business – education policy conference no longer on the table as a CC item.
- IX. Web page – Rosalinda will take the lead on the webpage.
- X. Faculty awards decisions – the council reviewed all nominations and selected recipients for the faculty and staff awards. Nina Young also voted for the staff award.