

**College of Education**  
**College Council Monthly Meeting**  
**April 7, 2008**  
**11:30 -- 12:30**  
**CARE Conference Center**  
**Draft of Meeting Minutes**

**Present: Paul Villas, Alcione Ostorga, Francisco Guajardo, Michael Guerrero, Karen Watt and Laura Saenz.**

**Others present: Hector Ochoa (Dean), Maria Elena Reyes (C&I Chair), and Donna Dugas (.)**

1. Call to order

The meeting was called to order at 11:30 a.m.

2. Approval of March Minutes

Karen Watt motioned to approve minutes of the March 2008 meeting. Michael Guerrero seconded the motion. Motion passed.

3. Announcements

- a. Meeting with Provost ITT Building (April 10<sup>th</sup> 11:30 a.m.)

The group discussed attendance at the meeting. Francisco Guajardo suggested that the CC have a strategy for highlighting what we've accomplished over time. Karen Watt suggested that Paul Villa send an email that will initiate the process of reporting what the CC has done. Hector Ochoa stated that he will have a Dean's council meeting tomorrow; he will use it as an opportunity to clarify what the Provost expects

- b. Next Executive Council Meeting is on April 29<sup>th</sup> at 1:30 p.m.

Hector Ochoa elaborated on what will be discussed at the next Executive Council meeting.

- c. Next COE Faculty Meeting is on August 21 at 8:00 a.m.

Morning meeting being scheduled for the COE. The Dean will provide breakfast. The CC will need to vote for at-large representatives (Michael Guerrero's position will be vacant; as will Laura Saenz's and Francisco Guajardo's positions).

4. Old Business

a. Office Space for H & K Senior Faculty? (Dean)

Paul Villas asked for an update. Hector Ochoa stated that a copy of the proposal had been sent to Donna Dugas. Plan is currently in Provost's hands. Francisco Guajardo emphasized the important role of CC in addressing H&K's concern and suggested that this issue be included in the CC's list of accomplishments.

b. Alcione Ostorga reported on number 6 for report generated on February 23, 2006 retreat.

5. New Business

a. Class Scheduling Policy discussion with Dean and Department Chairs  
(combined with report from the Dean)

b.

Hector Ochoa summarized some of the major issues regarding inequity and class scheduling. He agreed that there is a need to create a policy that responds to faculty concerns. Donna Dugas and Maria Elena Reyes shared their respective views on the issue and explained general guidelines used by their departments.

Karen Watt agreed to serve on the committee as did Maria Elena Reyes and Donna Dugas. Another C&I faculty member will also be asked to serve on the committee.

b. Faculty--Wide business at the COE Faculty Meeting on August 21<sup>st</sup>?

c. Other

6. Report from the Dean

Hector Ochoa shared the details of his presentation to the President. He also discussed the need to develop a TexEs assessment office due to unacceptable pass rates in many areas. He also stated that a public audit would take place on Friday.

7. Discussion

8. Next Meeting—May 5<sup>th</sup> at 11:30 a.m.

9. Open Forum

10. Adjournment

The meeting was adjourned at approximately 1 p.m.