

**UTPA College of Education College Council Minutes**  
**Meeting Date: October 3, 2006**

**Third Official Meeting of the 2006-2007 COE College Council**

**Representatives Present:** Francisco Guajardo, Michael Guerrero, Leo Gomez, Paul Villas, Laura Saenz, Anita Pankake, and Santiago Silva.

**Representatives Absent:** None.

1. **Call to Order:** COE College Council Chair, Michael Guerrero, called the Council meeting to order at approximately 10:10 a.m.

2. **Approval of Minutes:** Francisco Guajardo moved to approve the minutes from the September 12, 2006 Council meeting contingent on changing the person of record making the motion to elect Laura Saenz as Secretary from Michael Guerrero to Paul Villas. Leo Gomez seconded. Motion passed.

**3. Action Items:**

a. **Election of Chair-Elect (done out of order):** Francisco Guajardo moved that Paul Villas be elected Chair-elect. Anita Pankake seconded. Vote by acclamation. Paul Villas will serve as Parliamentarian as well as Chair-elect for the 2006-07 AY.

b. **Timeline for Report to Interim Dean:** Leo Gomez asked the Council to consider his recommendation that we submit concerns to the Dean and not specific recommendations. Discussion occurred. Anita Pankake moved that the issues and or concerns voiced at the Spring 2006 retreats be handled in the following way: each Council member, as assigned, should draft a mini-report of concerns voiced by the faculty, Michael Guerrero should synthesize these mini-reports and seek the approval of the Council, the final report should be circulated to the COE faculty at-large as well as to the COE Dean. Paul Villas seconded. Motion passed.

c. **Space Allocation for H&K:** Michael Guerrero shared that Paul Villas had drafted a letter voicing concerns over the current office space for H&K faculty. By consensus, it was agreed that the letter be sent to the Dean on behalf of the Council.

d. **Parking:** Paul Villas shared that Athletics has 50 employees; most are staff. Paul moved that that we make a recommendation to the Dean that we go to a faculty-designated parking area for H&K faculty with a key for entry and exit. Anita Pankake seconded. When opened to discussion, Francisco Guajardo noted that the motion does not encompass all faculty members and was not expansive enough in its intent. Anita Pankake suggested that we ask the Dean to look into whether parking rules are enforced. Michael Guerrero suggested that Paul Villas draft out a problem/solution rationale for the H&K parking situation and bring it to the next Council meeting. Paul Villas withdrew his motion. Michael Guerrero suggested that Paul Villas include the H&K parking issue in the H&K space allocation memo. Leo Gomez moved that Paul Villas draft a memo combining H&K space allocation issues and parking issues due to the Athletic

Department's presence in H&K and that we give Michael Guerrero the authority to submit the memo on the Council's behalf. Paul Villas seconded. Motion passed.

#### **4. Discussion Items**

**a. Membership on the College Council:** The Council reviewed membership duties and responsibilities as outlined in 4.D of the College Council by-laws. Discussion occurred and various interpretations arose. No motions were passed.

**b. Adjustments to By-laws:** Michael Guerrero suggested that we review contents of the Council by-laws. Santiago Silva recommended that we begin by seeking the advice of legal counsel. Santiago Silva stated he would take on the responsibility of having the Council's by-laws reviewed by legal counsel.

#### **5. Announcements**

**a. Selection of Associate Deans in Progress:** Two faculty members from Curriculum and Instruction have submitted their application for the position of Associate Dean for Undergraduate Programs. No applications have been submitted for Associate Dean of Graduate Programs.

**b. Campus-wide Meeting of College Council Chairs:** The Faculty Senate is planning to bring together College Council Chairs for a meeting.

**c. Dean Search:** The College of Education Dean Search has been initiated.

**6. Next COE Council Meeting:** The next Council meeting is scheduled for November 7, 2006 at 10:00 a.m.

**7. Meeting Adjournment:** The meeting was adjourned at approximately 12:00 p.m.

Respectfully Submitted,

Laura Saenz, Secretary