

**UTPA College of Education College Council Minutes
September 12, 2006**

Second Official Meeting of the 2006-2007 COE College Council

Note: Council officers, including a Council Secretary, were not officially elected at the first official meeting of the 2006-07 year held on September 5, 2006; therefore, no official minutes were taken.

Representatives Present: Francisco Guajardo, Michael Guerrero, Leo Gomez, Paul Villas, Laura Saenz, and Anita Pankake.

Representatives Absent: None. Council lacking one member.

1. **Call to Order:** COE College Council Chair, Michael Guerrero, called the Council meeting to order at approximately 10:35 a.m.

2. **Approval of Minutes:** Francisco Guajardo moved to approve the minutes from the April 4, 2006 Council meeting contingent on correcting the date from March 6 to March 20 in the approval of minutes section. Paul Villas seconded. Motion passed.

Note: Working meetings were held on April 24, 2006 and May 1, 2006 to prepare for the May 4, 2006 retreat. No minutes were taken at these meetings.

3. Old Business:

a. **Election of Chair-Elect:** Anita Pankake moved that the election of a chair-elect be postponed until such time that all members of the 2006-07 academic year are identified. Paul Villas seconded. Motion passed.

b. **Election of Secretary:** Paul Villas moved that the Council reappoint Laura Saenz as Secretary for the 2006-07 academic year. Anita Pankake seconded. Motion passed.

c. **Election of Parliamentarian:** Francisco Guajardo moved that the Council reappoint Paul Villas as Parliamentarian. Anita Pankake seconded. Motion passed.

d. **At-large Representative:** Discussion over the possible need to redo the election for the Council at-large representative took place. The reason noted for possibly redoing the election was that election procedures outlined in the by-laws were not followed. Paul Villas moved that we call an election for the at-large representative and follow by-law procedures. Leo Gomez seconded. Motion passed.

- 1) Paul Villas moved that we assign Leo Gomez the task of designing the nomination form. Francisco Guajardo seconded. Motion passed.
- 2) Dates and procedures for adhering to election process outlined in by-laws were discussed. No motions passed.
- 3) Paul Villas moved that the Council assign the Secretary to assist the Chair in the election procedure and tabulation. Francisco Guajardo seconded. Motion passed.

Approved October 3, 2006

4. New Business

a. Making Motions Electronically: A discussion concerning the possibility of making motions electronically took place. Paul Villas noted that in order for a motion to pass, we must be able to have a discussion, a second, etc. Michael Guerrero expressed a need to communicate via email and get a response. Paul Villas suggested that Michael should assume that silence means approval. No motions passed.

b. Executive Council Meeting: Michael Guerrero shared that he would be holding administration to addressing concerns brought up at the May 4, 2006 COE retreat. Leo Gomez shared that he believed it may be too much to expect the administration to address all concerns. Instead, Leo suggested that the Council examine all areas and decide collectively what concerns should be addressed. Paul Villas stated that he was not in favor of limiting the number of objectives the administration should address. Leo emphasized that he believes we should prioritize objectives for the administration. No motions passed.

c. Space Allocation in H&K: Paul Villas reminded the Council that the space issue has not resolved for H&K faculty. He informed the Council that the Athletic Department being in H&K was supposed to be a temporary arrangement. No motions passed.

5. Next COE Council Meeting: The next Council meeting is scheduled for October 3, 2006 at 10:00 a.m.

6. Meeting Adjournment: The meeting was adjourned at approximately 11:59 a.m.

Respectfully Submitted,

Laura Saenz, Secretary