

**UTPA College of Education College Council Minutes**  
**April 24, 2006**

**Seventh Official Meeting of the 2005-2006 COE College Council**

**Representatives Present:** Francisco Guajardo, Michael Guerrero, Jeanne Yanes, Leo Gomez, Paul Villas, Laura Saenz, and Anita Pankake.

**Representatives Absent:** None

1. **Call to Order:** COE College Council Chair, Francisco Guajardo, called the council meeting to order at approximately 10:14 a.m.

2. **Approval of minutes:** Council Member Michael Guerrero moved to approve the minutes from the April 24, 2006 Council contingent on eliminating Council officer titles in the meeting's minutes. Council member Jean Yanes seconded. Motion passed.

**3. Old Business:**

a. **COE Dean Search:** There were no updates on the COE Dean search.

b. **Data from the February 23<sup>rd</sup> Retreat:** The data has been processed and is ready to be shared at the May 4, 2006 retreat.

c. **COE May 4<sup>th</sup> Retreat:**

**Location and Time:** The Dean's office is paying for the retreat to be held at the Museum of South Texas History. Council Member Francisco Guajardo has been in contact with the museum and is working with them to determine how best to integrate the museum's activities with the retreat. The retreat will be held from 10 a.m. to 2 p.m.

**Retreat Time for the Dean:** Interim Dean, Velma Menchaca has asked for forty-five minutes of the retreat time to address the faculty. In response to the request, Council Member Francisco Guajardo suggested that Dr. Menchaca address the concerns and issues revealed through the February retreat data. Dr. Menchaca would also like to address (a) a change in wording in the COE tenure and promotion document for rating of an instructor from average or higher to good or higher and (b) the vision for the COE.

**Retreat Attendees:** Council Member Jean Yanes questioned whether lecturers will be asked to contribute to discussions related to issues affecting only tenure-track faculty members. Discussion followed and multiple viewpoints were shared. Council Member Yanes moved to remind chairs and the Dean that only people who are tenured, tenure-track, or who have been lecturers for at least six consecutive semesters be invited to attend the retreat. Council Member Paul Villas seconded. Motion passed. Council Member Guajardo agreed to inform the Dean and chairs of the Council's decision. Council Member Leo Gomez suggested that perhaps in the near future the Council should examine establishing a policy regarding faculty roles.

**Retreat Agenda:** The following retreat agenda was agreed on by the group: (a) 10:00 to 10:15, welcome from the museum, (b) 10:15 to 11:00, Report from the Dean, (c) 11:00 to 12:00, Council report on work accomplished and report on data from February retreat, (d) 12:00 to

12:45, lunch, and (e) 12:45 to 2:00, discussion of COE priorities. At our next meeting, the process for discussing priorities will need be determined.

d. **Physical Space in the College of Education:** COE department chairs will be present at the May 1, 2006 Council meeting to discuss space utilization.

e. **COE social:** A social is being planned for the evening of May, 2006. The planning of the social is not the responsibility of the Council.

4. **Next COE College Council Meeting:** Our next Council meeting was scheduled for May 1, 2006 at 10:00 a.m.

5. **Meeting Adjournment:** The meeting was adjourned at 11:38 a.m.

Respectfully Submitted,  
Laura Saenz, Secretary