

UTPA College of Education College Council Minutes
April 4, 2006

Seventh Official Meeting of the 2005-2006 COE College Council

Representatives Present: Francisco Guajardo, Michael Guerrero, Jeanne Yanes, Leo Gomez, Paul Villas, Laura Saenz, and Anita Pankake.

Representatives Absent: None

1. **Call to Order:** COE College Council Chair, Francisco Guajardo, called the council meeting to order at approximately 10:07 a.m.
2. **Approval of minutes:** Representative Paul Villas moved to approve the minutes from the March 6, 2006 Council meeting with the following amendments: (a) specify the breakdown of votes ratifying the Council by-laws, (b) correct the lettering from 2a onward, and (c) change the official meeting number from one to six. Representative Laura Saenz seconded. Motion passed.
3. **Recommended Agenda Sequence:** Representative Paul Villas recommended that future Council meeting agendas adhere to the following sequence: (a) announcements, (b) old business, and (c) new business.
4. **Announcements:** None.

5. Old Business:

a. **COE Dean Search:** Chairman Francisco Guajardo reported that the Council's memorandum to President Cardenas supporting Interim Dean, Velma Menchaca's request for a national search for the permanent Dean of the COE had been sent, but no response has been received. Representative Laura Saenz clarified whether we are free to share the status of the Dean search with faculty members outside of the Council. The Council agreed members should feel free to explain the current Dean status with those outside the Council.

b. **Data from the February 23rd Retreat:** Representative Jeanne Yanes reported that data from the retreat has been entered and now needs to be coded. Cris Garcia, a faculty member in the Department of Curriculum and Instruction and a doctoral student from the Department of Educational Leadership are continuing to work on this task.

c. **COE May 4th Retreat:**

Location: The disadvantages and advantages of having an on- or off-campus retreat were discussed. No motions were made.

Strategic Planning: The disadvantages and advantages of spending retreat time on Strategic Planning were discussed. No motions were made.

Retreat Agenda: A potential retreat agenda was recommended. The Council agreed on the following retreat agenda: (a) A report from Interim Dean, Velma Menchaca on the College of Education's Strategic Plan, (b) A report from the Council on work accomplished during the 2005-2006 AY, (c) A report on results of the data from the February retreat, and (d) A discussion

of the salient concerns or issues revealed through the February retreat data. Work accomplished to be summarized will emphasize: (a) the dean search, (b) community building, (c) space allocation, and (d) travel.

d. **Physical Space in the College of Education:** Chairman Francisco Guajardo shared that Interim Provost, Anna Maria Rodriguez stated that the Center for Distance Learning is coming to the College of Education Complex; however, Dr. Rodriguez stated there is no reason why space cannot be shared with the ETRC. Chairman Guajardo suggested that our next step focus on assessing department needs. Representative Anita Pankake stated that the area on the third floor currently allocated for doctoral students might be a potential location for the ETRC. Representative Jeanne Yanes shared the need for housing not only personnel, but large and costly equipment.

6. New Business:

a. Coffee with Dean:

7. Next COE College Council Meeting: Our next Council meeting was scheduled for April 24, 2006 at 10:00 a.m.

8. Meeting Adjournment: The meeting was adjourned at approximately 11:30 a.m.

Respectfully Submitted,
Laura Saenz, Secretary